EADOC® Capital Project Management

Proven Collaboration and Cost Control System for Construction and Program Management

Bentley's EADOC Capital Project Management solution helps construction managers and infrastructure owners improve project team collaboration and gain real-time visibility into risks and costs. The system helps teams complete projects faster by empowering them with timely project information, financial performance monitoring, and a detailed electronic construction record.

24/7 Cloud-based Collaboration for the Entire Team

EADOC gives construction managers and infrastructure owners the power to collaborate with the entire project team, and combines it with the ability to control costs, manage risks, and track all project documents and communications. The EADOC platform provides 24/7, cloud-based access to all project data including RFIs, submittals, design clarifications, inspector reports, memos, action items, deficiency items, and schedules. EADOC integrates project cost controls including budget, funding sources, contracts, pay estimates, change requests, and change orders. At the same time, EADOC's security features ensure the right people have access to the right information.

> "After using EADOC, I can't imagine using any other tracking system."
>
> – Richard Huffman, Resident Project Representative, HDR, Inc.

Secure Software as a Service Solution for Flexible Deployment

EADOC is a hosted, software as a service (SaaS) with no per-user costs, and no expensive hardware or software to buy and maintain. The system was built upon pure Web application technology, which means every page loads quickly, even in the field on wireless connections. Pictures, videos, and other large files can be uploaded faster than any of our competitors' products.

SSL encryption ensures that project data is kept safe, and with EADOC's unlimited user pricing there is no need to share user names and passwords, like other software vendors suggest. When the project is complete, a rich, read-only electronic archive maintains all the linked relationships between the project's documents, communications, and costs.

Improved Productivity by Going Paperless

EADOC's easy navigation and search features provide quick access to documents and eliminates the need for cumbersome, paper-based documentation. The

EADOC project-level dashboard.

electronic retrieval of project documents saves significant time and cost by eliminating the printing, filing, faxing, and shipping of documents – allowing engineers, inspectors, and project managers to spend their time on actual work instead of paperwork.

EADOC administration can be done by the customer organization, or it can be set up as a distributed model where each participating organization is allowed to manage their own users and subcontractors. EADOC also eliminates the burden and cost of every organization maintaining their own document logs and reduces duplicate data entry.

Better Accountability for Immediate ROI

EADOC records all actions performed on each document with a time/date stamp and user details, so the status and history of all documents is always available. The system can identify any outstanding documents and who has them – to help keep all team members on track. EADOC also eliminates the use of faxes and email, which are uncontrolled forms of communication that do not allow for an automated audit trail – and which expose projects to unnecessary liability.

EADOC® At-A-Glance

Document Management Features
- Complete document history
- Automated workflow process
- Document level searching
- Automatic version control
- Links to all project materials and documents
- Track LEED points and linkable "sticky" notes that can be attached to any document
- Attach any file type (i.e., PDF, XLS, JPEG, CAD, DWG) to anything in the system
- User-definable, multi-approval workflows
- HTML, PDF, Text, CSV, and Excel reports

Finance Controls
- Funding sources
- Budgets
- Contracts
- Schedule of values
- Contract change requests
- Change orders
- Allowance orders
- Pay estimates

Reporting Features
- Users can easily create their own custom reports
- RFI, submittal, change order, memo, inspection, and daily report logs
- Document review/turnaround reporting
- User-definable document alerts and email notifications
- Document relationship diagram for risk mitigation
- Project team organizational chart

Risk Management
- Risk items are used to track potential costs and delays
- Assign documents to risk items or create a new risk item from a document

Integration
- Microsoft Project and P6 integration
- Excel and CSV import/export

Communications
- Dashboard
- Memos
- Daily logs/inspector reports
- Meeting minutes
- To-do lists

Administrative Features
- No per-user licensing
- Distributed administration eliminates the burden of a single administrator model
- Add/customize folders, labels, documents, and forms
- Customizable form data fields and print formats
- Permission-driven user interface
- User and organization permission templates
- Create and customize distribution groups

Construction Documents
- RFIs
- Submittals
- Special inspections
- Punch lists
- T&M tags
- Schedules
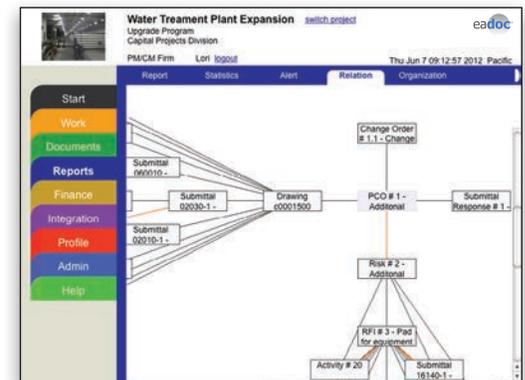- Pictures
- Deficiencies

Design Documents
- Drawings
- Specifications
- ASIs
- Permits
- Bid documents
- LEED points
- Miscellaneous

User Support
- Access help features instantly
- All users have direct access to EADOC support

EADOC's submittal module with an open risk item.

EADOC users can view a relationship diagram showing the project documents and schedule activities related to a potential change order.

Schedule a demonstration today! Call 1-877-305-3844 or visit www.bentley.com/EADOC

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