

## General

### *When is the Year in Infrastructure Conference?*

The conference is Monday, October 15 – Thursday, October 18, 2018.

### *Where is the Year in Infrastructure Conference?*

The Welcome Reception, Industry Forums, Technology Pavilion, and Partner Day are located at the [Hilton London Metropole](#).

225 Edgware Road  
London  
W2 1JU  
United Kingdom  
T: +44-207-402-4141

Academy Day takes place at the [Hilton London Paddington](#).

146 Praed Street  
London  
W2 1EE  
United Kingdom  
T: +44-207-850-0500

### *Why should I attend the Year in Infrastructure Conference?*

If you are a management-level executive responsible for the design, delivery, maintenance, or operations of infrastructure, you should attend the conference to learn best practices and interact with infrastructure professionals from around the world.

This four-day conference features a series of presentations and interactive workshops exploring the intersection of technology and business drivers, and how they are shaping the future of infrastructure delivery and investment returns.

### *What is included in my registration fee?*

Full conference registration includes access to: Academy Day, keynotes, *Year in Infrastructure Awards* Finalists' presentations, Industry Forums, Technology Pavilion, meals, the *Year in Infrastructure Awards* Dinner and Ceremony, and many opportunities for networking.

### *Is there a dress code?*

Attire is business casual. Feel free to be comfortable in slacks, polo shirts, sweaters, blazers, blouses, and most importantly, comfortable shoes. We do recommend you dress in layers as temperatures in meeting rooms can vary. Black tie (optional) or cocktail attire is required for the *Year in Infrastructure Awards* Dinner and Ceremony on Thursday evening.

### *I am interested in sponsorships and/or advertising opportunities.*

Please contact [Christine.Byrne@bentley.com](mailto:Christine.Byrne@bentley.com) for more information.

Current sponsors are listed on our website.

### *What are the scheduled events for Year in Infrastructure Conference?*

You can preview the conference agenda on our website.

### *How can I be a part of the social media conversations?*

Be sure to follow our Bentley Systems [Twitter](#), [Facebook](#), [LinkedIn](#), and [Instagram](#) social media pages to stay up-to-date with all things Bentley! Use #YII2018 throughout the conference to share content, engage with other attendees, ask questions, and join the conversation.

### *Is a mobile app available for the Year in Infrastructure Conference?*

Yes! This mobile app includes everything you need to stay connected during the conference – detailed agendas, meeting room allocations, hotel floor plans, local attractions, including the most recent social media posts regarding #YII2018 and more.

Please download the Year in Infrastructure [iPhone](#) and [Android](#) app here.

**Note:** This app is optimized for iPads, iPhone 5 and above, and for Android users.

## Registration and Agenda

### *How much does the Year in Infrastructure Conference cost?*

The conference registration fee varies based on the registrant's SELECT Agreement status. Please check the Pricing section of the conference website for more details. For currency conversion information, please see calculations [here](#).

### *Is there a discounted registration fee for members of the Bentley Channel Partner Program?*

Please contact [Kasia.Tati@bentley.com](mailto:Kasia.Tati@bentley.com) for more information.

### *How can I register for the Year in Infrastructure Conference?*

You can register several ways for the conference. We recommend that attendees pre-register online prior to the conference, but we do allow onsite registration as well.

- [Online](#) – The conference website provides Internet registration 24 hours a day, seven days a week.
- Onsite – The Registration Desk is located in the Hilton London Metropole, West Wing Foyer. Onsite registration hours are as follows:
  - Monday, October 15: 7:00 a.m. – 6:00 p.m.
  - Tuesday, October 16: 7:00 a.m. – 6:00 p.m.
  - Wednesday, October 17: 7:00 a.m. – 6:00 p.m.
  - Thursday, October 18: 7:00 a.m. – 5:00 p.m.

### *Can I register for a one-day Year in Infrastructure Conference pass?*

No, we do not offer this option.

### *What is the payment policy?*

Bentley Systems accepts Visa or MasterCard. Payment must accompany your registration. Registrations without payment will not be processed.

*How will I know if I am registered?*

You will receive a confirmation email to the email address that you used to register for the conference. This email will also include a copy of your registration receipt and provide access to edit your registration.

*I can no longer attend the Year in Infrastructure Conference; can I send someone else in my place?*

If you are unable to attend the conference, you may transfer your registration to another person by sending an email to [YIIConference@bentley.com](mailto:YIIConference@bentley.com) with the new attendee's name, email address and contact information by Friday, October 5, 2018 at 11:59 p.m. EDT.

*Can I share my registration pass with a colleague?*

To guarantee the most optimal networking environment, we do not allow sharing of passes at the conference. Passes cannot be shared or used by anyone other than the person listed on the registration; name badges used by anyone other than the actual registrant may be revoked without refund.

*How will I receive my badge?*

You will receive your badge upon your check-in to the event at the Registration Desk located in the Hilton London Metropole, West Wing Foyer.

*I lost my badge – what do I do?*

Please visit the Registration Desk located in the Hilton London Metropole, West Wing Foyer to be issued a new badge.

*Where is the Registration Desk located and when is it open?*

The Registration Desk is located in the Hilton London Metropole, West Wing Foyer and is open during the following times:

- Monday, October 15: 7:00 a.m. – 6:00 p.m.
- Tuesday, October 16: 7:00 a.m. – 6:00 p.m.
- Wednesday, October 17: 7:00 a.m. – 6:00 p.m.
- Thursday, October 18: 7:00 a.m. – 5:00 p.m.

*When does the Year in Infrastructure Conference open? What is the first event?*

The conference opens for all attendees on Monday, October 15 with the Academy Day taking place from 9:00 a.m. – 5:00 p.m. at the [Hilton London Paddington](#).

*When does the Year in Infrastructure Conference end? What is the last event?*

The conference ends Thursday, October 18. The last event is the *Year in Infrastructure Awards Dinner and Ceremony*, taking place from 6:00 – 10:30 p.m.

*How do I build my schedule?*

You are not required to pre-register for the Keynotes or Forums. You are welcome to attend any session you choose at the conference. You will need to review the schedule carefully as the Industry Forum sessions are scheduled concurrently. The website agenda and mobile app includes dates and times to enable you to plan your day.

*What should I do if the session I would like to attend is full?*

Seating at the Keynotes and Forums is on a first come, first served basis. In the event a room is full, standing room will be available.

*Is there reserved seating in any of the sessions?*

There is no reserved seating in the Forums; however, there is reserved seating at the *Year in Infrastructure Awards Dinner and Ceremony* on Thursday evening.

*Which meals are included?*

The conference starts on Monday with Academy Day, which includes lunch. Meals at the conference Tuesday and Wednesday include breakfast and lunch only, no evening meal. Meals at the conference Thursday include breakfast, lunch, and a plated dinner at the *Year in Infrastructure Awards Dinner and Ceremony*.

*Are spouses and/or children allowed to attend Year in Infrastructure Conference activities?*

The event and all related conference activities are for registered attendees only. In order for the guest to attend the conference, they must register either online or onsite at the event.

Children under 18 years old and/or infants are not allowed at any conference-sponsored activities or receptions. If you require childcare, please check with the hotel.

*I am bringing my family with me. Will there be activities for them to enjoy?*

Many attendees plan to bring family or friends who can enjoy the sites of London as well. Please see the [YII Venue webpage](#) for hotel information.

*Can I bring a guest with me to the Year in Infrastructure Awards Dinner and Ceremony?*

No. We do not offer guest registration. In order for the guest to attend the dinner, they must register for the *Year in Infrastructure Conference*, either online or onsite at the event.

## Travel and Visas

*How do I find out if I need a visa to attend the conference?*

Please visit the [UK visa website](#).

*Which airports are closest to the conference hotel?*

There are three airports within reasonable distance of the hotel:

1. [Gatwick Airport](#)
2. [Heathrow Airport](#)
3. [Stansted Airport](#)

*Will there be airport transportation available?*

Airport transportation is not provided and is the responsibility of each attendee.

*Where can I find information about London?*

For information on things to do during your stay in London, please visit the city's official [visitors' website](#).

### *What is the weather like in London in October?*

October has falling temperatures, with daily highs decreasing from 13°C on October 1 down to 10°C by the end of the month. Please pack layers and check the weather before you arrive.

## Hotel Information

### *How do I find the hotel?*

The [Hilton London Metropole](#) is located just 15 minutes from Heathrow Airport via the Heathrow Express at Paddington Station, and 10 minutes from the Eurostar terminal at St Pancras International. Located just outside the Congestion Charge zone, the hotel is also just 10 minutes from many of London's major shopping areas, including Oxford Street, Westfield London Shopping Centre, Regent Street, Bond Street and Knightsbridge.

The Hilton London Metropole is located to the North on the corner of Edgware Road and Harrow Road. The hotel is approximately half a mile north of Marble Arch, Oxford Street and Hyde Park and next to the A40 (M), with easy access to M40, M1 and M25.

Parking is located on Harbet Road, just at the back of the hotel. From the hotel entrance in Edgware Road continue north and turn left at the first corner into Harrow Road. Once on Harrow Road please turn left at the first corner again onto Harbet Road.

### *How do I get to the hotel from the airport?*

#### **Gatwick Airport**

- From Gatwick Airport, take the 30-minute Gatwick Express to London Victoria, where there is a direct underground line to Edgware Road station, directly opposite to the Hilton London Metropole hotel.
- Distance from Hotel: 35 miles
- Drive Time: 75 minutes

#### **Heathrow Airport**

- From Heathrow Airport, take the 15-minute Heathrow Express to London Paddington, where taxis are available to take you directly to the Hilton London Metropole. The taxi ride from Paddington to the hotel forecourt takes 2 minutes.
- Distance from Hotel: 18 miles
- Drive Time: 60 minutes

#### **Stansted Airport**

- From Stansted Airport, take the 45-minute Stansted Express to London Liverpool Street, where there is a direct underground line to Edgware Road station, directly opposite of the Hilton London Metropole hotel.
- Distance from Hotel: 48 miles
- Drive Time: 75 minutes

### *Is there Internet access at the hotel?*

Yes, Wi-Fi Internet is available for all conference attendees in the meeting space and public spaces in the hotel.

*Is there a Business Centre available at the hotel?*

The Business Centre at the Hotel London Metropole is located on the Second Level of the Tower Wing.

Please follow signs to the Hilton Meeting Rooms in which the business center is located. Services include photocopying, faxing, scanning, and printing.

Hours are Monday through Friday, 7:00 a.m. – 7:00 p.m.

## **Miscellaneous**

*Are there group-meeting spaces available at the Year in Infrastructure conference?*

Space at the conference is very limited. There is open space throughout the hotel, but no meeting rooms are available for rental.

*Can I use my mobile device or camera?*

Yes, but we do ask that you be considerate of other attendees – please turn your mobile device to the silent mode while you are in sessions. Out of respect for our presenters, we ask that no flash photography, video and/or audio recorders, or laser pointers be used during any session.

*What is the electrical voltage in London?*

Electricity in United Kingdom is 230 Volts, alternating at 50 cycles per second compared to 110-120 volts AC (60 cycles) in the United States and Canada. If you travel to United Kingdom with a device that does not accept 230 Volts at 50 Hertz, you will need a voltage converter. Bring a connection kit of the right power, and phone adapters, a spare phone cord, and a spare Ethernet network cable.